

MasterMailer Storage and Printing Advice

Printing Tips:

For optimum results:

- Fan out to separate sheets before loading them into the printer.
- Try to avoid any unnecessary handling of the adhesive strips, as this will deteriorate the product and shorten its lifespan.
- Do not load sheets that have bent corners.
- Keep unused sheets in protective poly bag or return to the moisture-proof boxes.
- Not recommended for high-speed printers and copiers.
- Refer to your printer manual for loading and feeding recommendations.
- If your printer has a drop down paper collection tray at the back of the machine, we recommend that you use this method, as this will help to keep the paper flatter and will reduce unnecessary curl.
- Avoid over stacking the paper tray, as this will result in an uneven stack height, due to the placement of the window. We recommend between 50-80 sheets.
- In the case of twin paper-feed trays, we recommend using the upper tray, in preference to the lower one (this helps shorten the path of the paper travel).
- **The strength of seal on MasterMailers is greatly enhanced if they are sealed immediately after they have been laser printed and are still warm.**

Storage Instructions:

MasterMailer forms degrade when exposed to the atmosphere of if stored in adverse conditions. To maximise the shelf life of this product, please adhere to the following storage conditions:

- Temperature: 15-25°C (59-77°F) Humidity: 35-65%
- Do not store near heat sources (Pipes, radiators, sunlit windows etc) or in damp conditions.
- Forms should be given 48 hours to acclimatise in laser room conditions.
- Cartons or poly bags should not be opened until required.
- Unused forms should be returned to cartons and lids replaced, or resealed in poly bags.
- Partly used cartons or poly bags should be used before opening new cartons.
- Shelf life of MasterMailer forms is 6 months from date of purchase.

Product Disclaimer

Although MasterMailer's have been tested in a variety of ink jet and laser printers, the Manufacturers / Supplier / Distributor cannot guarantee that they will perform perfectly in every printer. The Kyocera range of printers is not suitable for MasterMailer forms. The Manufacturers / Supplier / Distributor shall not be liable or responsible for any loss or damage caused or alleged to be caused directly or indirectly by the use of MasterMailer's.